



parent & Family Engagement Policy

2023-2024

Purpose

The staff of Leonard Elementary, with the support of district, state, and federal programs, seeks to involve parents in an effective home-school partnership in order to provide the best education for our students. These parent family engagement activities are integrated into the school for academic accountability. Elements of this plan include:

- Regular communication with parents
- Parent Meetings
- Parent Trainings
- School Compact
- Parent Support
- Evaluation of the program
- Funding

Development of the Plan

The Parent Family Engagement Policy will be developed jointly with school staff, parents, and community members. It will be reviewed annually to update and revise. Notice will be sent to the parents when the meeting will occur. Information about the past year will be shared and discussed in order to make the revisions.

Annual Meeting

Leonard Elementary School will review the Parent Family Engagement Policy during the fourth nine weeks of the spring semester. Members of the Campus Advisory Team and the Parent Involvement Program Team will participate in the review of the plan. Members will be informed of the meeting through the campus newsletter, Leopard Link. The district will also hold a Title 1 meeting at the Katy ISD Educational Support Center (time and date will be announced) for parents to discuss the past year. A reminder will be sent home with students through Leopard\ Link and it will be posted on the Katy ISD website.

Building capacity

Parents will be provided with opportunities to assist in the development of skills to use at home that support their children's academic efforts and social development. Parents will be provided with techniques and strategies that can be utilized to assist their children in learning at home. Parents can access the district website, www.katyisd.org and www.tea.org to receive additional information on curriculum. Some of the activities provided by Leonard Elementary are:

- Pre-Kindergarten and Kindergarten Orientation
- Parent Information Night
- Title I Annual Parent Meeting
- Curriculum Night
- Family Fitness Night
- Family Art Night

Parent Participation

Parents are urged to involve themselves in school or district committees. These committees meet during the school year to plan for student activities and academic programs, to discuss parent and staff concerns, to approve categorical program budgets, and to enhance parent understanding and skills. Without parental participation, our many extra programs could not exist, and our students would not be nearly as successful. Notices about meetings and activities of the committees and groups listed below will be sent home regularly. Parents wishing to participate may contact the school office to volunteer or can attend the scheduled meetings including but not limited to:

- Parent Teacher Association (PTA)
- Campus Advisory Team (CAT)
- VIPS (Volunteers in Public Schools)
- Other opportunities for participation:
 - Fall and spring parties
 - Field Day
- KEYS Mentor (Keep Encouraging Youth toward Success)
- Junior Achievement
- Grade Level Field Trips
- Monthly Volunteer Workdays

Staff and Parent Communication

In order to build consistent and effective communication between the home and the school, Leonard Elementary uses the following:

- Progress Reports
- Special Event/Reminder Notices
- School Assemblies (parents invited)
- Blackboard Email & Text Messages
- School Marquee
- Campus Web
- Grade Level Newsletters
- KISD Web – Home Access Center
- Nine Weeks Report Cards/ Comments to parents
- Parent Conferences
- Parent Compact

Evaluation

Leonard Staff and the Parent Involvement Program committee members will meet in May to evaluate the effectiveness of the Parent Family Engagement Policy. Parental input will be sought by using surveys, observations, and assessment data. Parents will be informed of the results. The data will be used to update and revise the policy for the next year.

Funding

Title 1 requires that 1% of the school's Title I budget will be designated for the purpose of funding parental involvement programs as defined by the parent family engagement policy, needs assessment, and/or campus improvement plan. The campus principal will authorize and monitor the use of these funds as they are available.

Conclusion

At Leonard Elementary, the faculty and staff are committed to working with parents, teachers, students, and our community to promote academic, social, and emotional success for all students. We pledge to monitor program effectiveness and to continue to improve our Title I Program and parental involvement.

Distribution

The policy will be distributed annual through Leopard Link in English. The policy is also available in the front office of Leonard Elementary.

